



## HP DeskJet 500C **QUICK•Start!** A Guide to Easy Color Output

Use your HP DeskJet 500C printer with these popular DOS and Windows software applications:

- DOS: ■ **Applause II 1.5**  
■ **Harvard Graphics 3.0**  
■ **Lotus 1-2-3 Rel. 2.3**  
■ **Quattro Pro 3.01**

- Windows: ■ **Aldus PageMaker 4.0**  
■ **CorelDRAW! 2.00**  
■ **Microsoft Excel 3.0 for Windows**  
■ **Microsoft Word 1.1 for Windows**



*Start working with color... fast.*

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# Welcome to the HP DeskJet 500C

## QUICK•Start! Guide

This guide shows how easy it is to add exciting color to your documents using some of the most popular DOS and Windows software applications. It also shows how to print color documents with the HP DeskJet 500C printer.

If the applications you use are not included in this guide, it may be useful to step through the examples anyway. Many applications use similar methods for adding color to documents, with most now using from eight to over 16 million colors. Check with your software manufacturer for information on the availability of a newer version that might support more colors. Also, check on the availability of newer versions of the printer driver for color printing.



**Start working with color ... fast.**

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# Acknowledgments

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PageMaker is a U.S. registered trademark of Aldus Corporation.



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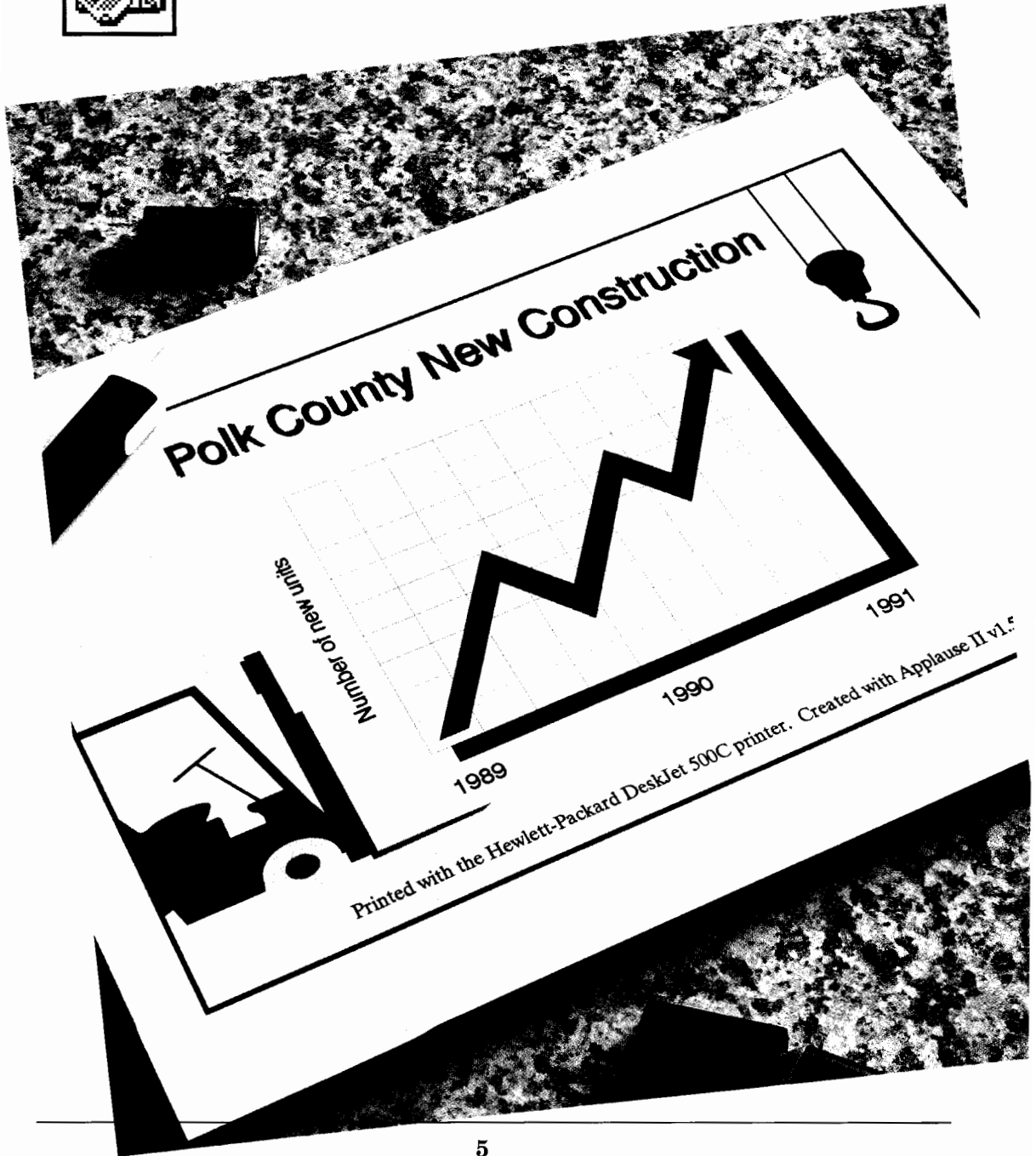
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# Applause II 1.5





## Applause II 1.5

Applause II combined with the HP DeskJet 500C printer will allow you to create presentations with high impact color. You can print up to 16.7 million colors and each document can support up to 5000 colors. Applause II even includes a color palette customized especially for the HP DeskJet 500C.

### Loading the HP DeskJet 500C custom color palette

To load the HP DeskJet 500C custom color palette:

- Select **Edit** from the menu bar above the chart.
- Select **Edit Colors** to access the Color Palette Editor dialog box.



- Locate and select the **HPDJC** custom color palette from the Palettes column.
- Select **OK**.

### Selecting the Chart or Draw mode

You can add color to text and objects in your document in both the Chart and Draw modes.

To select the desired mode:

- Select **Window** from the menu bar above the chart.



- Select the desired mode from the drop down menu (**Chart** or **Draw**).

The menu to the right of the chart will reflect the current mode.

Figs. 1 and 2 show the Chart and Draw mode menus.

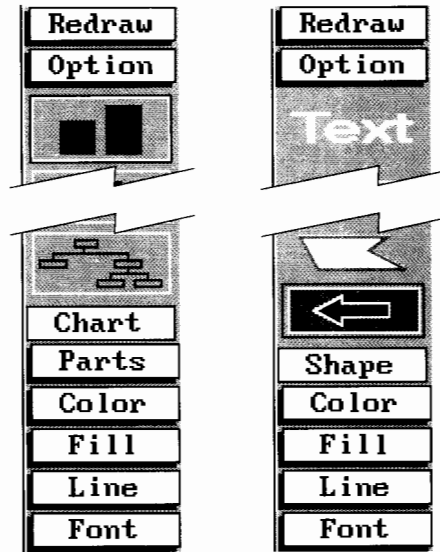


Fig. 1. Chart mode      Fig. 2. Draw mode

### Adding color to text and objects in the Chart mode

To add or edit colors of text or objects in the Chart mode:

- Select the **Parts** button from the Chart mode menu.

A list of the different elements in the chart will appear in the window just below the **Option** button.

- Select the desired element.
- Select the **Color** button.

A menu of available color choices will replace the list of elements in the window below the **Option** button.

There are two columns of colors - the left column is for interior or fill color and the right column is for outline color.







### **Adding color to text and objects in the Draw mode**

- Select the desired color(s) from the the appropriate column.
- Select **Redraw** to view the changes.

To add or edit colors of text or objects while in the Draw mode:

- Select the **Selection Arrow** tool from the Draw mode menu.
- Select the desired element. (In some cases, you may have to “ungroup” the graphic first. Check your Applause II documentation for more information.)
- Select the **Color** button.

A menu of available color choices will appear in the window below the **Option** button. There are two columns of colors - the left column is for interior or fill color and the right column is for outline color.

- Select the desired color(s) from the appropriate column.

The changes will be displayed immediately.

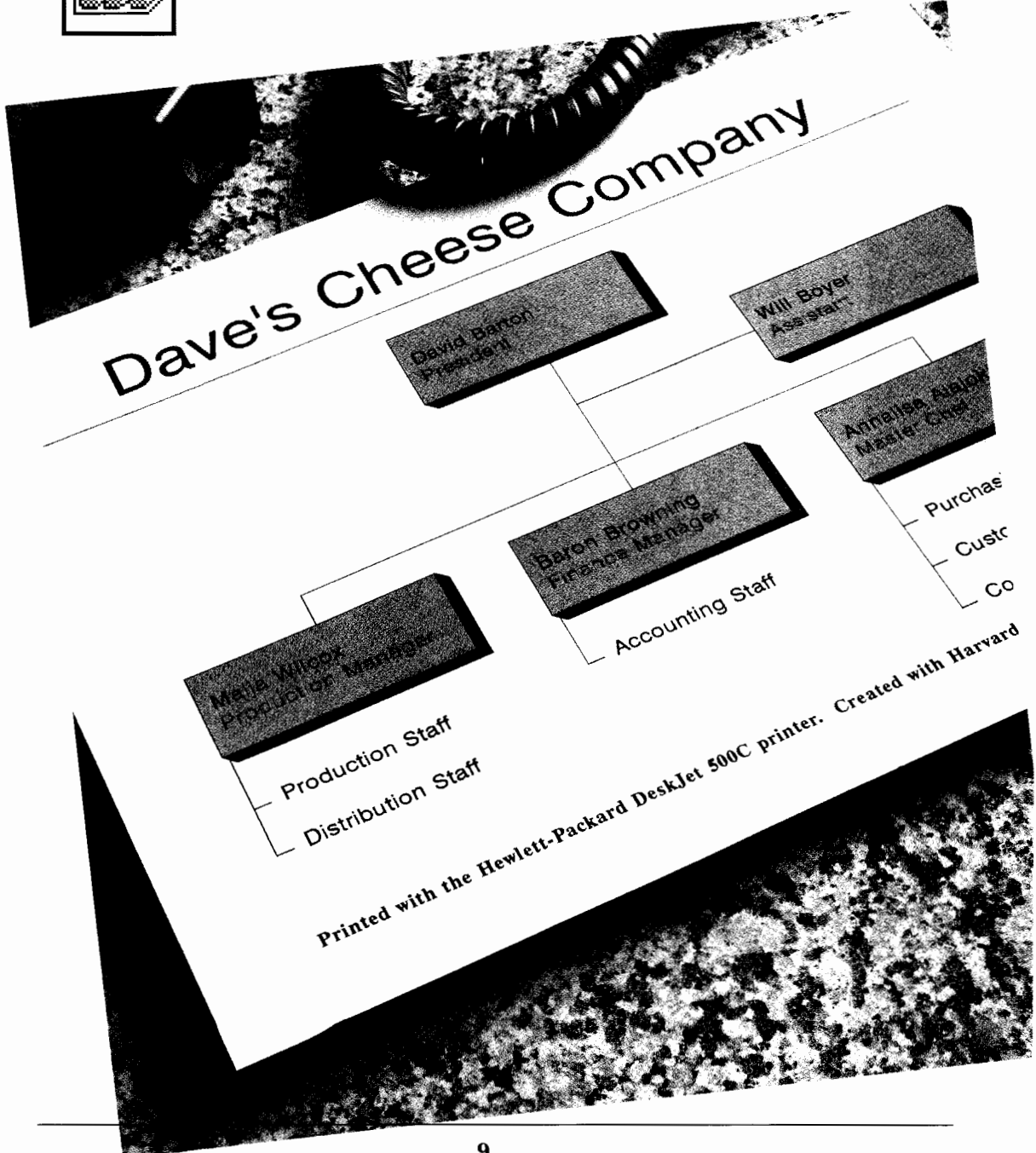
### **Printing a color Applause II document on the HP DeskJet 500C printer**

To print a color Applause II document with the HP DeskJet 500C printer:

- Make sure the printer is on, connected properly, and the color print cartridge is installed.
- Select **File** from the main menu.
- Select **Print**.

If the device listed is not the HP DeskJet 500C printer then select it from the device bar and press the **Enter** key.

- Select **Setup** to change any print options.
- Select **OK** to begin printing.





## Harvard Graphics 3.0

With the HP DeskJet 500C printer and Harvard Graphics, you can add eye-catching color to your presentations to help you get the important points across to the reader. A total of 128 colors is available with each document supporting up to 16 colors. You can customize the color palette for each document.

### Adding color to items in an organization chart

Harvard Graphics includes a variety of charts: text, pie, xy, organization and drawing. The option menu will vary according to the type of chart you are editing.

To add or edit colors assigned to items in an organization chart:

- Select **Edit Chart** from the main menu.
- Select **F8** to access the menu of options.
- Select **Text attributes** from the menu (or the desired option).

A screen will appear listing the attributes of the items in the chart. The third column shows the current color of the item.

Text Attributes				
	Size	Color		Align
Title	9	Grn	!Se	Center
Subtitle 1	5	Black	!Ou	Center
Subtitle 2	5	White	!Su	Center
Box name	-	Blu	!Fr	Left
Box title	-	Red	!Te	Left
Box comment	-	1 Black		Left
Footnote 1	3.5	White	!Te	Left
Footnote 2	3.5	White	!Fo	Left
Footnote 3	3.5	White	!Fo	Left

To change the assigned colors of chart items:

- Select the color you want to change from the color column.



### Adding color to objects in the drawing mode

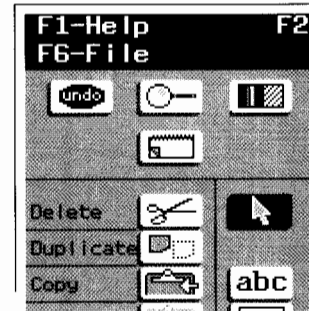
- Select **F3** to display the available color choices.
- Select the desired color.
- Select **F2** to view the changes.

To add or edit colors assigned to drawings, symbols, or images in your chart you must use the drawing mode:

- Select **Edit Chart** from the main menu.
- Select **F4** to activate the drawing mode.

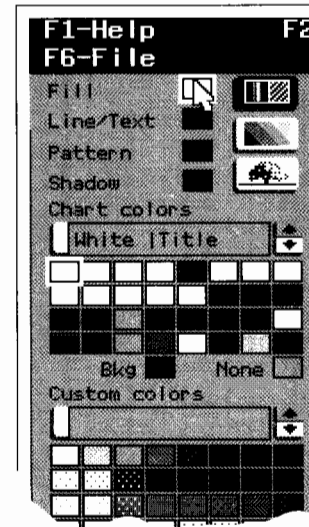
A toolbox will appear to the left of the chart.

- Select the desired object.
- Select the **Color Icon** (rainbow colored icon).



The toolbox will be replaced with the color palette.

- Select the type of color desired (fill, line/text, or shadow).
- Select the desired color from either the Chart colors palette or the Custom colors palette.
- Select **F4** to return to the chart data mode.





### **Customizing the color palette**

If you want to customize the color palette:

- Select **Setup** from the main menu.
- Select **Color Palette**.

The separate color palettes will be shown on the screen as well as the RGB mixing slider bars used to create or edit colors.

To modify a color in the palette:

- Select the desired color from the palette.
- Use the RGB mixing slider bars to modify the color.

You can repeat these steps to modify as many colors as you would like. When you are finished editing your color palette:

- Press **ESC** twice.
- Select **F10** to confirm your changes.

### **Printing a color Harvard Graphics document on the HP DeskJet 500C printer**

To print a color Harvard Graphics document with the HP DeskJet 500C printer:

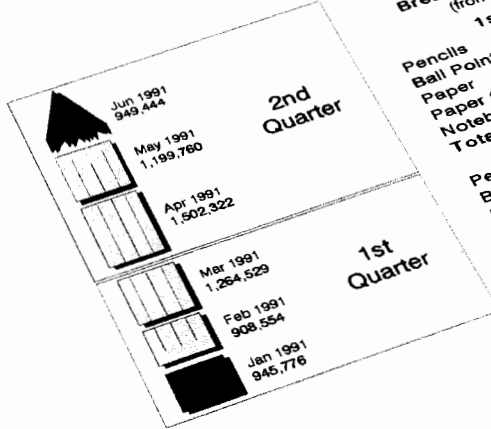
- Check the destination printer to be sure that the HP DeskJet 500C is selected (select **Setup, Printer 1**, and **Printer Type**; if you need to change the selection, select **F3** to view your choices, then select **F10** to save your settings).
- Make sure the printer is on, connected properly, and the color print cartridge is installed.
- Select **Output** from the main menu.
- Select **Printer 1** from the main menu.
- Change the print settings as desired.
- Select **F10** to start printing.



# Lotus 1-2-3 Rel. 2.3



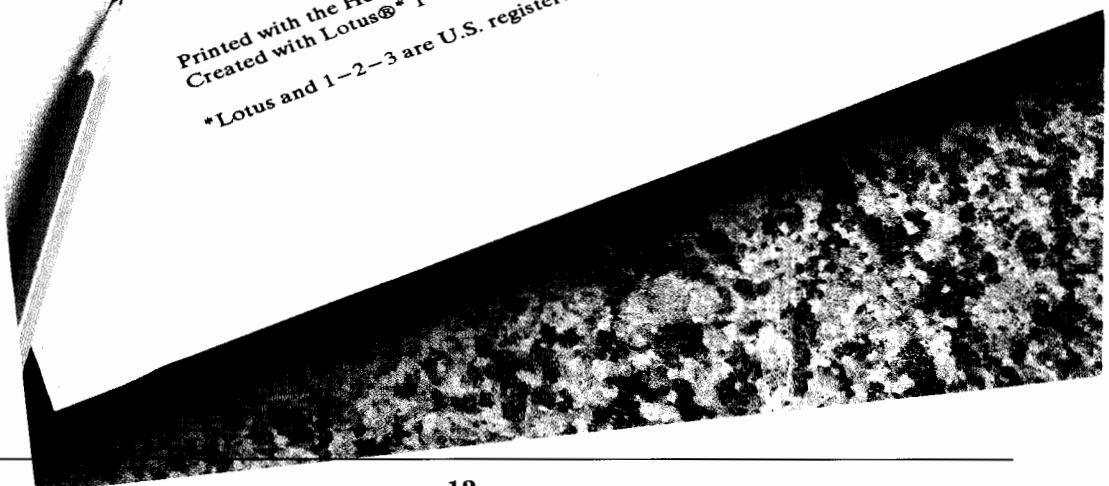
## ACME Office Supplies 1991 Sales



### Breakdown by Product (from Schedule B)

Product	1st Quarter	2nd Quarter
Pencils	735,915	934,668
Ball Point Pens	716,894	748,251
Paper	669,410	756,219
Paper Clips	489,875	629,289
Notebooks	506,765	583,099
<b>Total</b>	<b>3,118,869</b>	<b>3,651,526</b>

Printed with the Hewlett-Packard DeskJet 500C printer.  
 Created with Lotus® 1-2-3® Rel. 2.3 and WYSTWYG.  
 \*Lotus and 1-2-3 are U.S. registered trademarks of Lotus Development Corporation.





## Lotus 1-2-3 Rel. 2.3

Make your Lotus 1-2-3 graphs more appealing and easy to understand by printing them using vivid color on the HP DeskJet 500C printer.

Lotus 1-2-3 Rel. 2.3 supports 224 graphic colors and 16 text colors while in the WYSIWYG mode.

### Activating the WYSIWYG mode

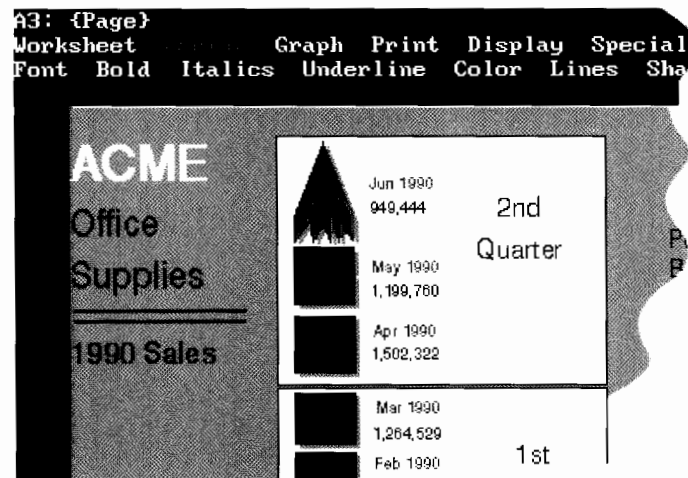
To activate the WYSIWYG mode:

- Select / (forward slash) to bring up the main menu.
- Select **Add-In**.
- Select **Attach**.
- Select **WYSIWYG.ADN**.
- Select **No Key**.
- Select **Quit**.

### Adding color to text in a Lotus 1-2-3 worksheet

To add color to text in a worksheet:

- Select : (shift colon) to bring up the WYSIWYG menu.



- Select **Format**.
- Select **Color**.

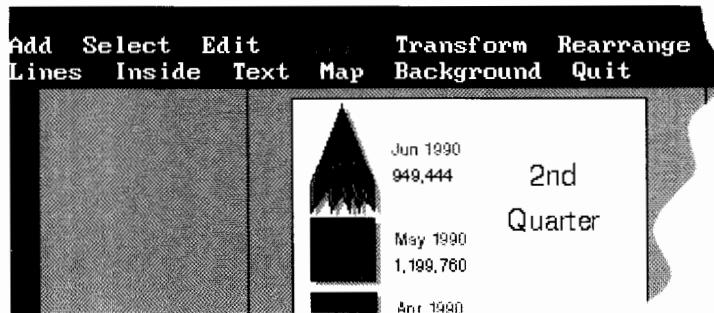


### Adding color to a graph in a Lotus 1-2-3 worksheet

- Select **Text**.
- Select the desired color.
- Highlight the desired range to apply the color.
- Select **Enter**.

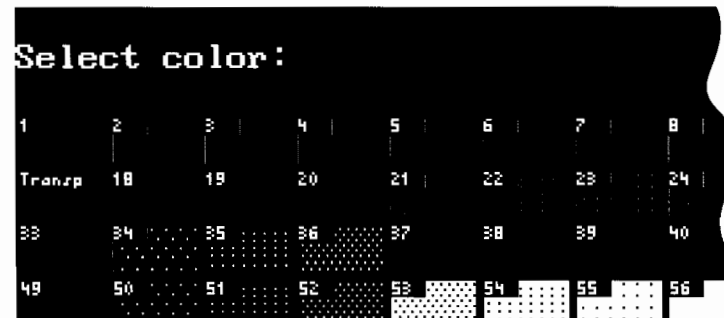
To add color to a graph in a worksheet:

- Select **:** (shift colon) to bring up the WYSIWYG menu.
- Select **Graph**.
- Select **Edit**.
- Select the graph in the worksheet by selecting a cell within the graph and pressing the **Enter** key.
- Select the desired object to apply color.
- Select **Color**.



- Select **Inside** to apply fill color. (You may also select **Lines**, **Text**, or **Background** to add these types of color as desired.)

The available color choices will appear on the screen.







- Select the desired color from the palette.
- Select **Quit** to return to your spreadsheet.

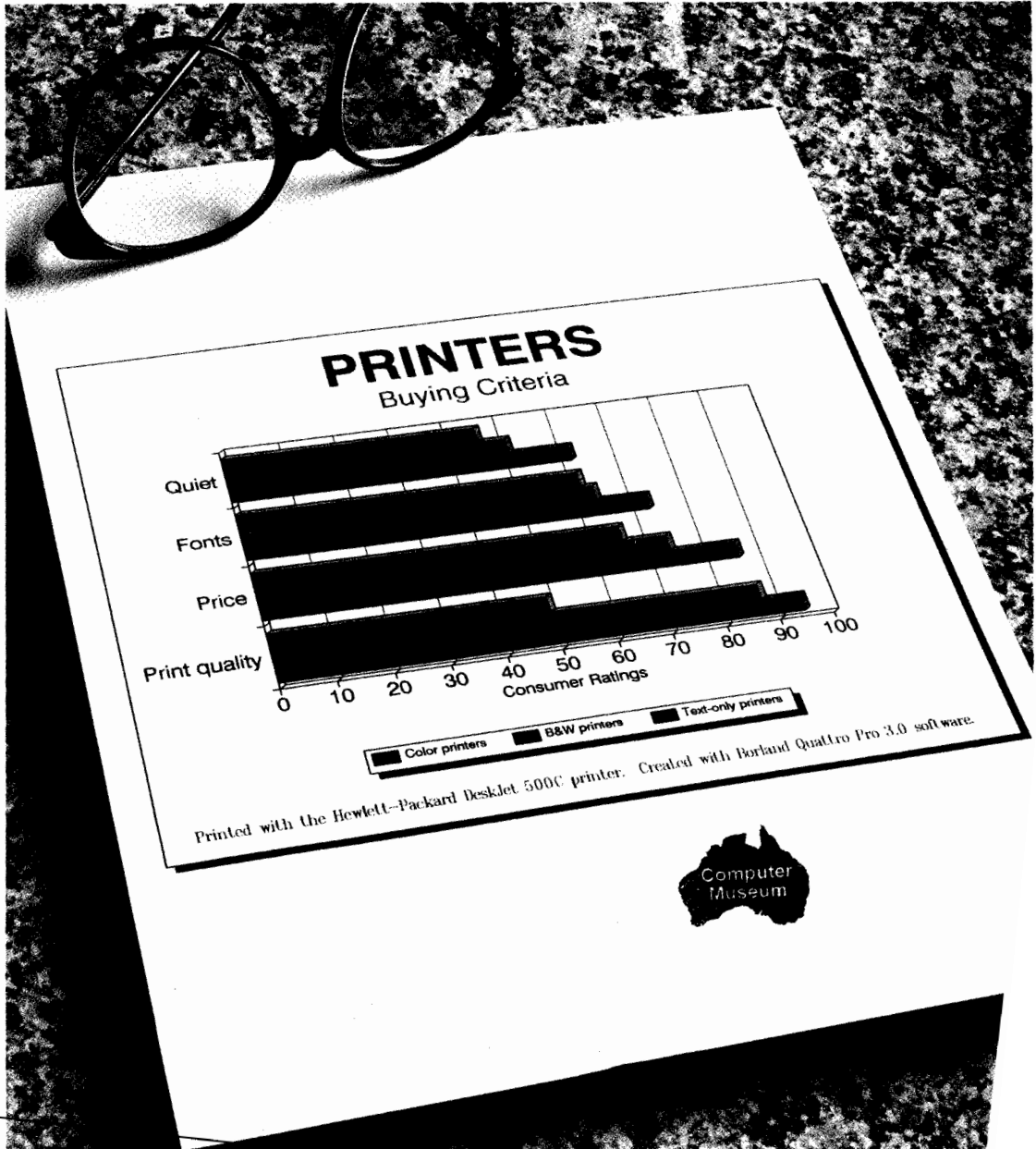
**Printing a color  
Lotus 1-2-3  
document on the  
HP DeskJet 500C  
printer**

To print a color Lotus 1-2-3 document with the HP DeskJet 500C printer:

- Check the destination printer to be sure that the HP DeskJet 500C is selected. (Select **:**, **Print**, **Config**, and **Printer**).
- Make sure the printer is on, connected properly and the color print cartridge is installed.
- Select the desired print range and set any other desired print settings.
- Select **Print** from the main menu.
- Select **Go** to start printing.



# Quattro Pro 3.01





## Quattro Pro 3.01

Spreadsheets and graphics created in Quattro Pro really make a statement when printed in the bold, bright colors available with the HP DeskJet 500C printer. Using the palette of 16 colors, you will be able to add color to your documents while working in both spreadsheets and charts.

### **Adding color to the chart series while working in a spreadsheet**

While working in a spreadsheet, you can edit the colors of the different chart series by following these steps:

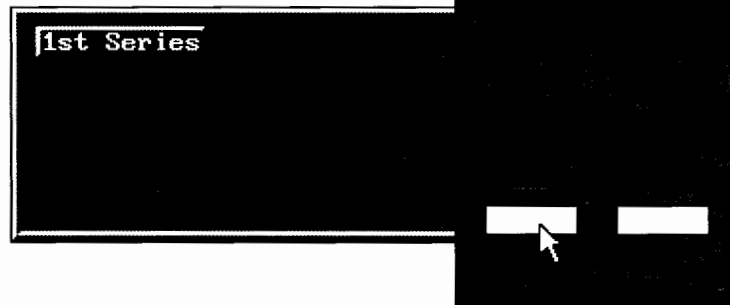
- Select **Graph** from the main menu bar.
- Select **Customize Series**.
- Select **Colors**.

A window opens displaying the colors assigned to each series in the chart.



- Select the desired series.

The Select Color window will appear displaying the 16-color palette.





- Select the desired color.
- Select **CTRL-BREAK** to return to the main worksheet.

To view the chart and/or edit the colors of the various parts of the chart (except the series) while it is displayed:

- Select **Graph** from the main menu bar.
- Select **Annotate**.

The chart will be displayed with a button menu above and a window to the right. The menu in the window will vary according to the object(s) selected in the chart. Examples include Background, Graph, Title, etc.

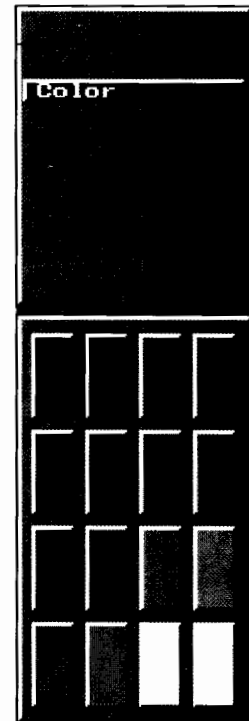
**Adding color to the chart title while the chart is displayed**

To add color to the title of the chart while it is displayed:

- Select the chart title.
- Select **Color** from the **TITLE** menu.

A menu of the available color choices will appear below the **TITLE** menu.

- Select the desired color.
- Select **Quit** to return to the main worksheet.



**Printing a color Quattro Pro document with the HP DeskJet 500C printer**

To print a color Quattro Pro document with the HP DeskJet 500C printer:

- Check the destination printer to be sure that the

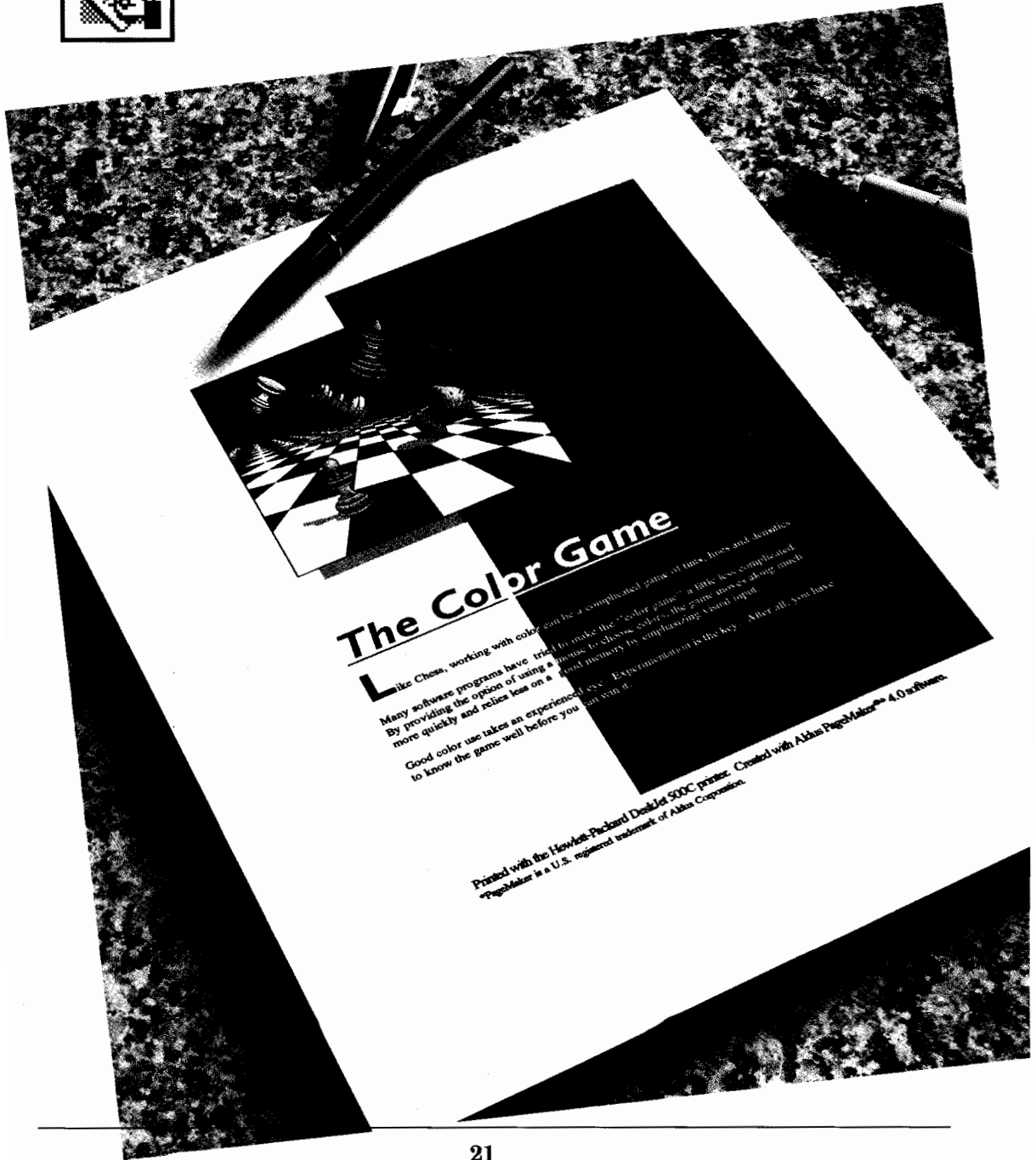


HP DeskJet 500C is selected (select **Options, Hardware, Printers, 1st Printer, Type of printer, HP Printers, DeskJet 500C, Color 300 dpi**, and any other desired options. Press **CTRL-Break** to close all windows and return to the spreadsheet mode).

- Make sure the printer is on, connected properly, and the color print cartridge is installed.
- Select **Print**.
- Select **Graph Print**.
- Select **Go** to start printing.



# Aldus PageMaker 4.0





## Aldus PageMaker 4.0

With Aldus PageMaker 4.0 and the HP DeskJet 500C printer, you can produce professional-quality newsletters, brochures and much more with up to 16.7 million colors to set your output apart from the rest.

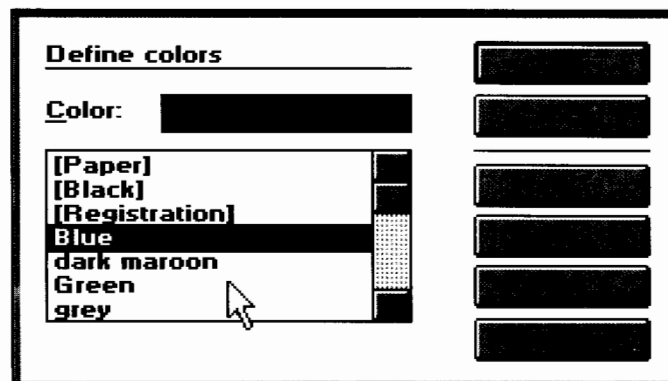
PageMaker's default color palette includes six colors (paper, black, registration, blue, red and green.) If you would like to use additional colors in your document, it is helpful to customize the color palette first.

### Customizing the color palette

To customize the color palette:

- Select **Element**.
- Select **Define Colors...**

The Define colors dialog box will appear.

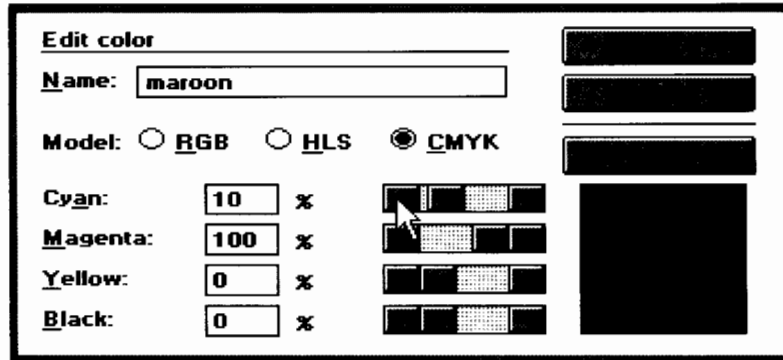


Using this dialog box, you can customize the color palette in the following ways:

- Add a new color (select **New...** ),
- Edit an existing color (select **Edit...** ),
- Copy a palette from another PageMaker document (select **Copy...** ), and/or
- Remove an existing color (select **Remove...** ).



If you select **New...** or **Edit...**, the Edit color dialog box will appear.



- Type in the name of the new color.
- Select one of the color models - RGB, HLS, or CMYK. (Check your PageMaker documentation for further explanation of these models).
- Use the slider bars or type in percentages for each color component listed until you create the desired color.
- Select **OK**.

You will return to the Define colors dialog box. To save the colors you defined and close the dialog box:

- Select **OK**.

### **Adding color to text and objects**

You can add color to any text or object in your document.

First, it is helpful to open the color palette as a window on the screen:

- Select **Window**.
- Select **Color Palette**.

The Colors window will appear on the screen.







To add color to text and objects:

- Select the pointer tool from the Tools menu.
- Select the desired text or object.
- Select the desired color in the Colors window.

You will see the text or object color change immediately.

### Printing a color PageMaker document on the HP DeskJet 500C printer

To print a color PageMaker document with the HP DeskJet 500C printer:

- Set the printer to the HP DeskJet Series v2.0 (or 2.1) and the print mode to “Color/Composite Black” (select **File, Target Printer...**; see page 38 for more details).
- Make sure the printer is on, connected properly and the color print cartridge is installed.
- Select **File**.
- Select **Print...**

The Print dialog box will appear. Change the print settings as desired.

- Select **OK** to begin printing.

### Note:

Refer to the HP DeskJet 500C user documentation on Microsoft Windows 3.0 for more information on customizing color output.



**Spectacular Ventures Inc.**

**THE METROPOLITAN STADIUM PROPOSAL**

Investor Type	Percentage
Stadium Financial Investors	41%
Corporate Investors	16%
Public Donations	10%
Commercial Investors	27%
Other	6%

Printed with the Hewlett-Packard DeskJet 500C printer. Created with CorelDRAW! 2.00



## CorelDRAW! 2.00

Make an impression with your document by pairing the HP DeskJet 500C printer with CorelDRAW! 2.00. You will be able to print up to 16.7 million colors. The default color palette is extensive but your options are wide open if you choose to customize the palette.

### Opening a Preview window

To view an approximate representation of your document in order to see color and pattern changes:

- Select **Display**.
- Select **Show Preview**.

The screen will be redrawn with an additional Preview window. The Preview window automatically redraws every time you alter an object selected in the normal Editing window. See your CorelDRAW! documentation for more information.

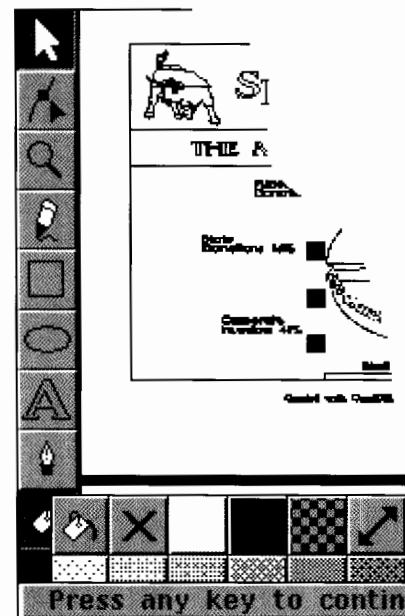
### Adding fill color to objects

To add fill color to objects:

- Select the pointer tool from the toolbox.
- Select the desired object.
- Select the **Fill tool icon** (paint bucket) from the toolbox.

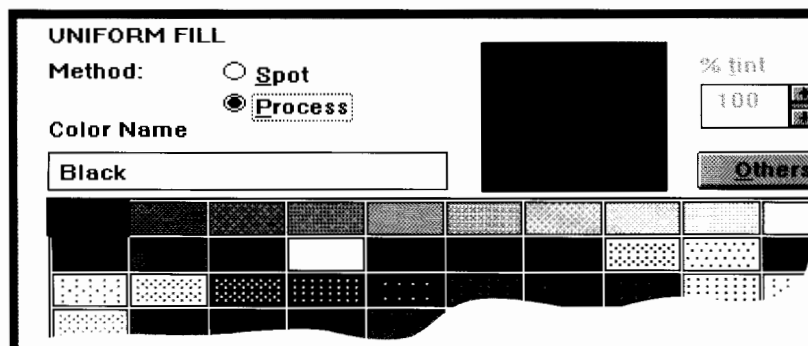
The Fill fly-out menu will appear across the bottom of the toolbox.

- Select the **Uniform Fill Color icon** (paint bucket) from the Fill fly-out menu.





The UNIFORM FILL dialog box will appear.



- Select the desired color.
- Select **OK**.

The object's color will be redrawn in the Preview window. If you do not have the **Show Preview** command enabled, the fill color for the selected object is indicated on the far right of the status line above the document.

### **Adding color to text or object outlines**

To add color to text or object outlines:

- Select the pointer tool from the toolbox.
- Select the desired text or object.
- Select the **Outline tool icon** (pen) from the toolbox.

The Outline fly-out menu will appear across the bottom of the toolbox. There are two rows of icons.

- Select the **Custom Outline Color tool icon** (paintbrush) from the Outline fly-out menu.

The OUTLINE COLOR dialog box will appear.

- Select the desired color.
- Select **OK**.

Outline changes can be seen in the Preview window.



### Customizing the color palette

To customize the UNIFORM FILL or OUTLINE COLOR palettes:

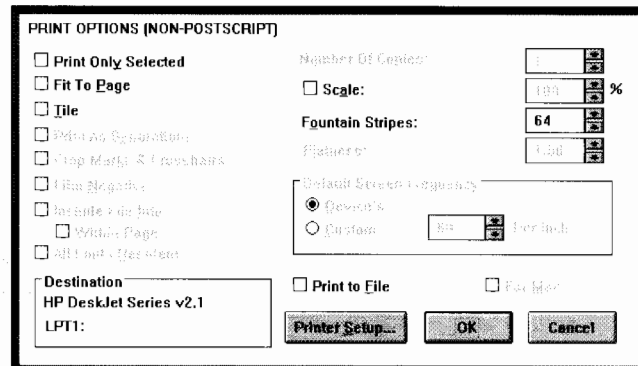
- Select **Others...** from the desired color palette dialog box.
- Create the desired color(s) using the color mixing dialog box.
- Select **OK**.

For further information on customizing the color palette check your CorelDRAW! documentation.

### Printing a color CorelDRAW! document on the HP DeskJet 500C printer

To print a color CorelDRAW! document with the HP DeskJet 500C printer:

- Set the printer to the HP DeskJet Series v2.0 (or 2.1) and the print mode to “Color/Composite Black” (select **File, Control Panel... , Settings, Printers...**; see page 38 for more details).
- Make sure the printer is on, connected properly, and the color print cartridge is installed.
- Select **File**.
- Select **Print...** to access the Print dialog box.



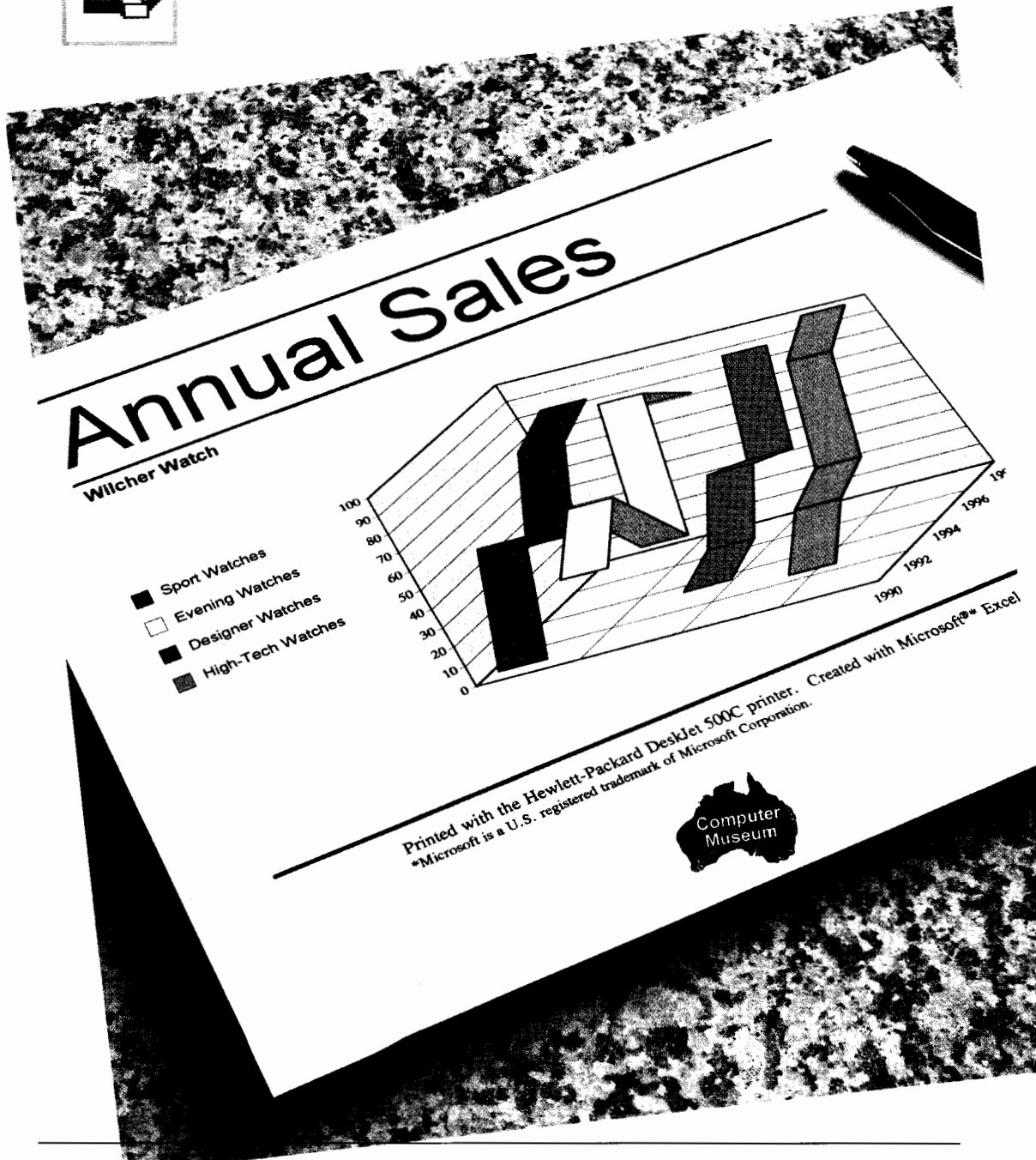
- Change the print settings as desired.
- Select **OK** to begin printing.

### Note:

Refer to the HP DeskJet 500C user documentation on Microsoft Windows 3.0 for more information on customizing color output.



# Microsoft Excel 3.0 for Windows





## Microsoft Excel 3.0 for Windows

Dynamic presentations are easy to produce when using the HP DeskJet 500C printer with Microsoft Excel 3.0. You can print up to 16.7 million colors with each document supporting up to 16 colors. Editing the 16-color palette will provide that special combination of colors you need.

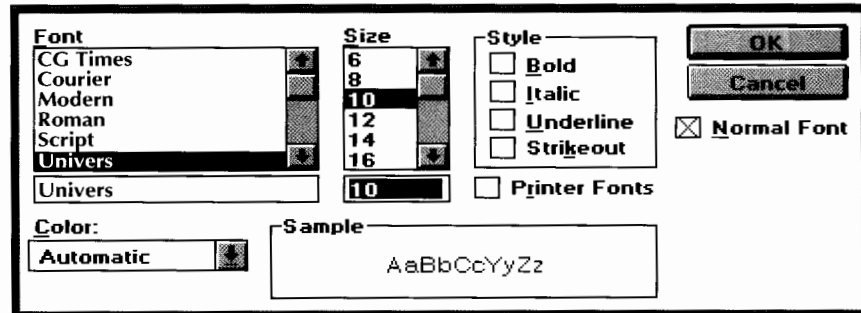
In Microsoft Excel you can quickly add color to both spreadsheets and charts.

### Adding color to text in spreadsheets

To add color to text in spreadsheets:

- Highlight the desired cells.
- Select **Format**.
- Select **Font...**

The Font dialog box will appear.



- Select the Color box to open the menu of available color choices.
- Select the desired color.
- Select **OK**.

### Adding color to text in a chart

To add color to text in a chart:

- Select the desired chart text.
- Select **Format**.
- Select **Font...**



### Adding color to objects in a chart

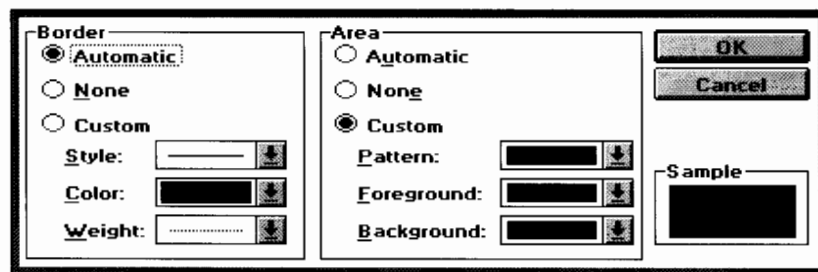
The Font dialog box will appear.

- Select the Color box to open the menu of available color choices.
- Select the desired color.
- Select **OK**.

To add color to chart objects:

- Select the desired object.
- Select **Format**.
- Select **Patterns...**

The Patterns dialog box appears.



- Select the Foreground box to open the menu of available color choices.
- Select the desired color.
- Select **OK**.

### Note:

You can also select the desired pattern from the Pattern box at this time.

### Customizing the color palette

In Microsoft Excel, it is possible to customize the color palette while working in either spreadsheets or charts. To customize the color palette (you must be using **Full Menus**):

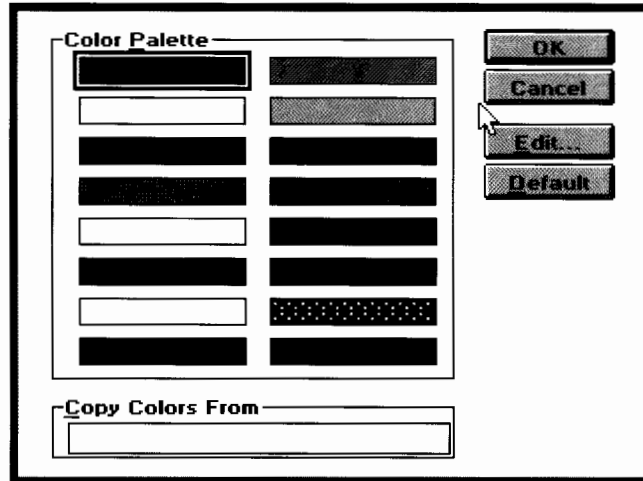
- Select **Options** from the spreadsheet menu (or **Chart** if you are working with a chart).





- Select **Color palette...**

The Color Palette dialog box will appear.



- Select the color you want to replace.
- Select **Edit...** to access the Color editing dialog box.
- Select the desired replacement color.
- Select **OK**.

You will return to the Color Palette dialog box. You may change as many colors as desired.

If you would like to revert to the default color palette:

- Select **Default**.

When you have finished customizing the color palette:

- Select **OK**.

**Note:**

When customizing the color palette, you are replacing the original colors. All items using a color that has been changed will be assigned the new color.

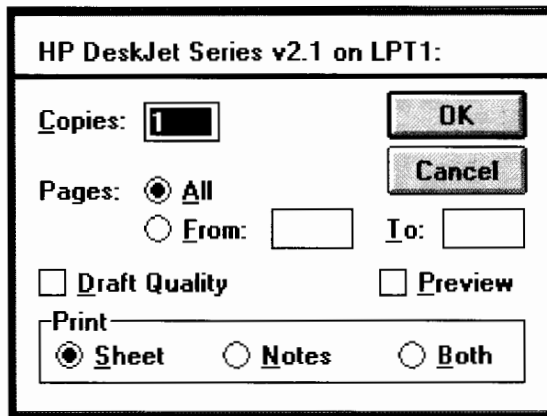


**Printing a color  
Excel document  
on the  
HP DeskJet 500C  
printer**

To print a color Excel document with the HP DeskJet 500C printer:

- Set the printer to the HP DeskJet Series v2.0 (or 2.1) and the print mode to “Color/Composite Black” (select **File, Printer Setup...**; see page 38 for more details).
- Make sure the printer is on, connected properly, and the color print cartridge is installed.
- Select **File**.
- Select **Print...**

The Print dialog box will appear. Change the print settings as desired.



- Select **OK** to begin printing.

**Note:**

Refer to the HP DeskJet 500C user documentation on Microsoft Windows 3.0 for more information on customizing color output.





# Microsoft Word 1.1 for Windows

**WHEN YOU  
REALLY  
WANT TO  
STAND OUT...  
ADD COLOR  
TO YOUR  
OUTPUT!**

**D**o you ever wonder why some of the memos and letters you send never seem to get a response? Maybe it's because the recipients are already inundated with things to read and simply haven't gotten around to your document yet. You can't control how much mail someone receives, but you can control how noticeable your letter is within that crowded in-basket.

Nothing makes a document stand out like color. Adding color to something as simple as a memo gives it that extra appeal - and draws the eyes of potential readers. Once your audience has picked up your memo or letter, strategically placed color helps you to get your main points across right away. Even if the reader only skims the document, the important ideas come across. See for yourself - add some color to your output today!

Printed with the Hewlett-Packard DeskJet 500C printer.  
Created with Microsoft® Word 1.1.

\*Microsoft is a U.S. registered trademark of Microsoft Corporation.



## Microsoft Word 1.1 for Windows

Link the HP DeskJet 500C printer with Microsoft Word when you need to create reports and memos that get noticed. A little color will give important points the attention they deserve. When using Microsoft Word 1.1 for Windows, the eight basic colors are available.

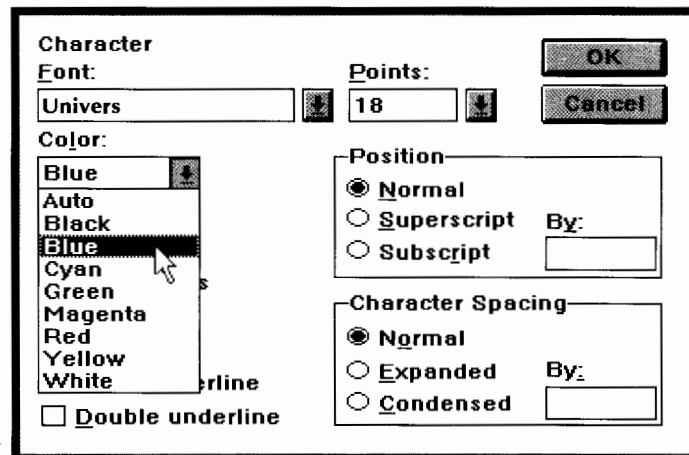
You can also import color graphics into Microsoft Word 1.1 for Windows although you cannot access or edit the colors in those graphics once they have been imported. See your software documentation for more information.

### Adding color to text

To add color to text:

- Highlight the desired text.
- Select **Format**.
- Select **Character...**

The Character dialog box will appear.



- Select the Color list box for a menu of available choices.
- Select the desired color.
- Select **OK**.

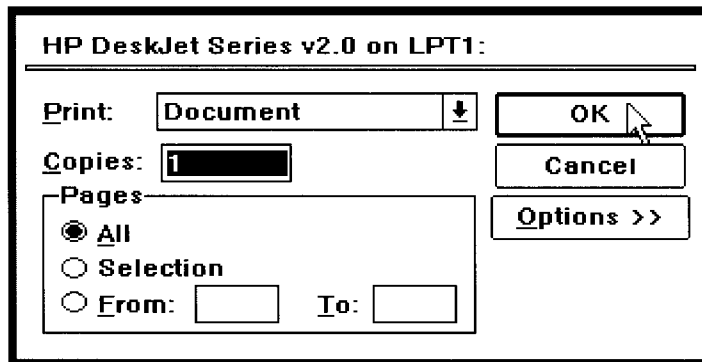


**Printing a color Word document on the HP DeskJet 500C printer**

To print a color Word 1.1 for Windows document with the HP DeskJet 500C printer:

- Set the printer to the HP DeskJet Series v2.0 (or 2.1) and the print mode to “Color/Composite Black” (select **File, Print Setup...**; see page 38 for more details).
- Make sure the printer is on, connected properly, and the color print cartridge is installed.
- Select **File**.
- Select **Print...**

The Print dialog box will appear.



- Change the print settings as desired.
- Select **OK** to begin printing.

**Note:**

Refer to the HP DeskJet 500C user documentation on Microsoft Windows 3.0 for more information on customizing color output.





## HP DeskJet 500C Printer Setup and Color Options for Windows

Before you print color documents with the HP DeskJet 500C printer, you need to select it as the destination printer and set the print mode to “Color/Composite Black”.

There are two ways to access the appropriate dialog boxes:

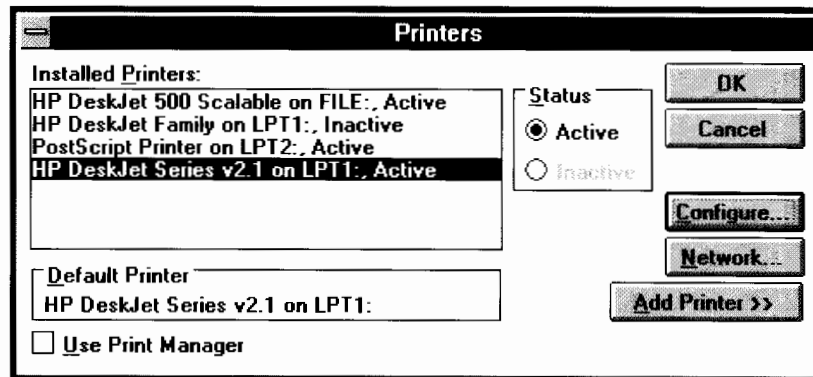
- (1) through your software application, or
- (2) through the Windows Control Panel.

Access through your software is discussed in the "Printing" section of each Windows application in this guide. This section will discuss access to the appropriate dialog boxes through the Windows Control Panel, however, the dialog boxes used by each method are similar.

### Selecting the destination printer from the Windows Control Panel

To select the destination printer from the Windows Control Panel:

- Select the MAIN application group.
- Select the Control Panel icon.
- Select the Printers icon to access the Printers dialog box.



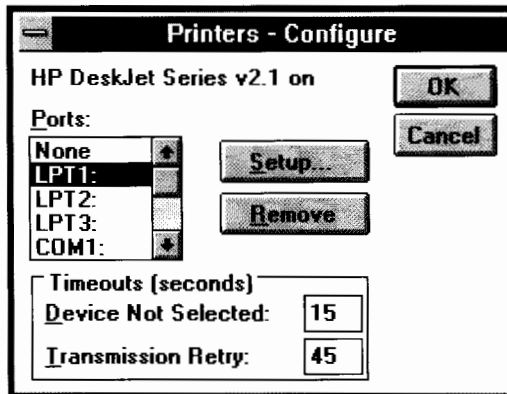
- Select the **HP DeskJet Series v2.0** (or **2.1**).
- Select the **Active** status.



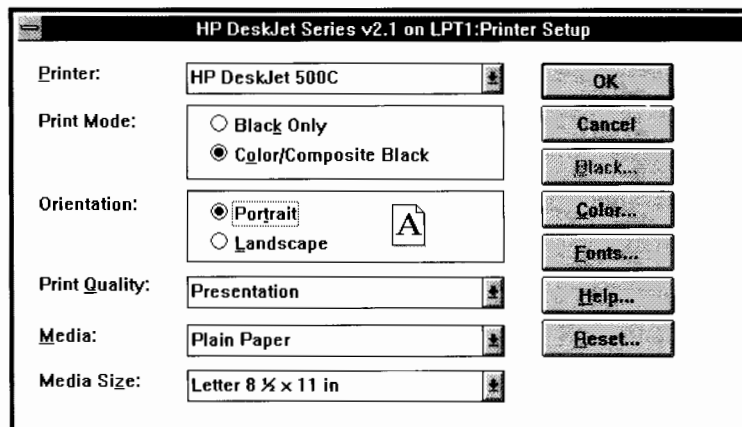
### Selecting the desired print mode

When printing a color document, you must select the "Color/Composite Black" print mode in the HP DeskJet Series v2.0 (or 2.1): Printer Setup dialog box. To access this dialog box:

- Select the **Configure...** button from the Printers dialog box.



- Select the **Setup...** button.



- Select the "Color/Composite Black" print mode.
- Select any other print settings as desired.



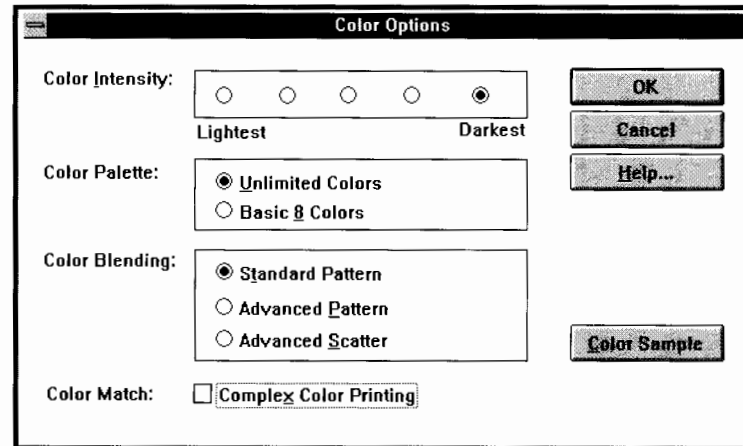


To customize your color output using the printer driver:

- Select the **Color...** button from the Printer Setup dialog box.

The Color Options dialog box will appear.

### Accessing the Color Options dialog box



- Select the options desired.
- Select **OK** to close each dialog box.

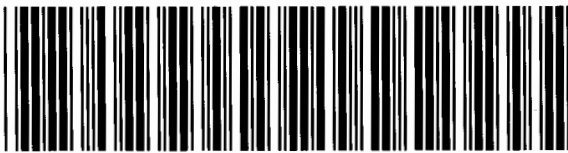
### Note:

Refer to the HP DeskJet 500C "Software Information Guide" for a more detailed explanation of the various color options.



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